STANDARD FORM NO. 64
Approved For Release 2001/08/09 : CIA-RDP78-03991A000300010040-3

Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Chief for Operations **DATE:** JAN 6 1954

FROM : Acting Chief, Supply Division

SUBJECT: Requisition Activity Report, 26 December 1953 Thru 2 January 1954, inclusive.

REFERENCE: (a) Memo Acting Chief of Logistics, Subject: Performance and Activity Reports, dated 18 September 1953.

As requested by reference (a), the following information of weekly operations is submitted herewith:

REQUISITIONS

Balance Brought Forward	132
Received	183
Processed	177
Pending	138

Average time required to process requisitions..... 2 Calendar days

[redacted] 25X1A9a

LO/SD/SCS/SK:tcs

Distribution:
Orig. & 2 - Addressee
1 - SD
1 - SC Staff
1 - [redacted] Station

CONFIDENTIAL
Approved For Release 2001/08/09 : CIA-RDP78-03991A000300010040-3
CONFIDENTIAL